

Teacher notes

Crazy dictation

Language point

Making appointments

Aim

To review language for making appointments.

To develop listening and pronunciation skills.

Activity

Students complete a dialogue by dictating sentences across the classroom.

Organization

Pair work

Preparation

Make enough copies of the activity for the number of pairs in your class.

What do I do?

- 1 Put students into pairs, facing each other across the room.
- 2 Hand out the activity. Give A to one student in each pair, and B to the other.
- 3 Students dictate their half of the dialogue to their partner across the room, until both have completed it. The first pair to finish (accurately) is the winner.
- 4 Use the dialogue to review language for making appointments.

A

Receptionist: _____?

Caller: Good morning. I'd like to make an appointment to see a doctor, please.

Receptionist: _____?

Caller: Could I come this afternoon?

Receptionist: _____?

Caller: Of course.

A few seconds later...

Receptionist: _____?

Caller: Yes, that's fine. Thank you.

Receptionist: _____?

Caller: Yes, it's Jane Brown.

Receptionist: _____

Caller: Thanks, goodbye.



B

Receptionist: Good morning, City Doctors. How can I help you?

Caller: _____

Receptionist: Certainly. When would you like to come?

Caller: _____?

Receptionist: I'll check, could you hold on for one minute?

Caller: _____

A few seconds later...

Receptionist: Yes, this afternoon is possible. How about 3 o'clock?

Caller: _____

Receptionist: Ok. Could I take your name please?

Caller: _____

Receptionist: Ok, Jane. We'll see you later today.

Caller: _____